

Preamble

St John the Baptist is a church which is the responsibility of a parochial church council, duly constituted under the Parochial Church Council Powers Measure (1956) as amended, and the Church Representation Rules¹.

The Church is Registered with code 614196, in the diocese of Ely, in the parish of Holywell-cum-Needlingworth. The Parochial Church Council of Holywell-cum-Needlingworth is a charity for the purposes of the Charities Act 2011. Its members are trustees constituted as a body corporate.

The Church Address is: Holywell Front, Holywell, St Ives, Cambridgeshire, PE27 4TG although this is not an address for correspondence. Addresses for correspondence are:

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¹ Archbishop's Council of England and Wales, *Church Representation Rules 2022* (London, Church House Publishing, 2022)

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Enclosures:

1. Accounts including Independent Examiner's Report
2. Minutes of 2023 Vestry Meeting and APCM

1. Membership of the PCC

The members of the PCC are elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. There are also co-opted members in the PCC. During the year the PCC's membership was as follows:

Ex-officio members of the PCC

Vicar (Chair):	Rev Valmor Pimenta
Churchwarden:	Mr M Williamson
Churchwarden (Vice Chair):	Mr S York
Deanery Synod representative:	Mr B Peilow

Elected and co-opted members

The 2020 APCM agreed to revert to six elected members each being elected for a maximum term of three years and then being eligible for re-election.

Elected Members:	Dr C Mills – (until April 2027)
	Mrs C Armit (until April 2027)
	Mrs Ann Lorman (until April 2026)
	Mr B Peilow (Treasurer) (until April 2025)
	Mrs J Turnbull (Secretary)

Elected LLM:	Mrs C Peilow
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2. Church attendance and services 2024

The parish and benefice was in vacancy until the institution of Revd Valmor Pimenta as Vicar of the three churches of the Meridian Benefice on 17 March 2024. The normal pattern of services in church was maintained, until that date, with the assistance of the Rural Dean and other visiting clergy for Holy Communion and Baptism services. Tony Perryman and Carol Peilow, as LLMs, were able to lead other regular services and funerals. From Easter onwards the time for regular morning services reverted to 9.30 a.m.

Service	Number of services held		Average attendance (Adults / Children / Communicants)	
	2023	2024	2023	2024
All-Age Service	11	7	17 / 1	20 / 0
All Souls	1	1	27 / 0	44 / 1
Ashing service	1	1	11 / 0	11 / 0
Baptisms	7	7	27 / 8	30 / 5 / 3
Café Sunday	9	6	8 / 1	9 / 1
Carol Services	3	3	Unknown	99 / 22
Crib Service	1	1	18 / 9	22 / 6
Easter Day Dawn Communion	1	1	25 / 0 / 23	21 / 1 / 21
Easter Day Holy Communion	1	1	37 / 4 / 35	34 / 2 / 34
Funerals	5	5	58 / 1	102 / 1
Holy Communion (BCP)	10	12	10 / 0 / 10	13 / 0 / 13
Holy Communion (CW)	11	16	23 / 1 / 22	27 / 1 / 24
Holy Communion Midweek	–	4	–	6 / 0 / 6
Holy Week evening services	2	2	9 / 0	10 / 0
Holy Week Good Friday service	1	1	15 / 0	20 / 0
Interment of ashes in Remembrance Garden	3	–	4 / 4	–
Midnight Mass Christmas Eve	1	1	56 / 1 / 55	50 / 2 / 36
Morning Worship	9	18	21 / 1	22 / 0
Morning Prayer midweek	–	5		3 / 0
Music Makers (Village Hall)	11	4	10 / 7	7 / 3
Prayers and Compline	9	10	5 / 0	4 / 0
Remembrance Service	1	1	98 / 40	100 / 40
Special services*	1	3	27 / 0	See *
Weddings	1	5	81 / 5	57 / 5
Well Blessing Service	1	1	133 / 70	65 / 20

* School Leavers 47 / 28 ; Pet Blessing 23 / 4 ; Eco-Faith Pilgrims 11 / 0

Stephen York

3. Review of the Year

a. Vicar's Report 2025

Grace and peace to you, my brothers and sisters in Christ.

As I reflect on my first year as your parish priest I am filled with gratitude for the warm welcome, encouragement and support that I have received from the church community. This has been a year of learning, growth and deepening faith, as we continue our journey together – serving Christ and our local parish community.

Worship and Spiritual Growth

As a church, our primary calling is to worship God and nurture spiritual growth. So, over the past year we have:

- Maintained a strong framework of **Sunday services**, midweek activities, and seasonal celebrations. An additional Communion Service has been introduced once of month on Tuesday at 12noon.
- Introduced **new opportunities for prayer and reflection**, including study groups, prayer meetings and spiritual retreats.
- Encouraged greater **participation in worship**.
- **Celebrated the sacraments** of baptism, eucharist.
- Re-instated the services in **Woodland Care Home in Earith**
- Services with the local school.
- Continued the **mission work** in the Rector's Hall.

Pastoral Care and Community Engagement

A significant focus has been on strengthening relationships within our church family as well as in the wider community.

Visitation ministry: I have had the privilege of visiting parishioners in their own homes, as well as those in hospitals and care-homes, offering them pastoral care and support.

- **Mental health and well-being:** Recognising the challenges that many people face, we have sought to provide a safe and supportive place for those struggling with loneliness, grief and other personal difficulties.
- **Youth and family ministry:** We have engaged with children and families through our Sunday services. Our Christmas Crib was a way of making a visual impact on young people and it was good to see the number of school children who visited.
- **Outreach to the vulnerable:** Through partnerships with local charities and food banks, we have supported those in need with food collection and practical help.

Mission and Evangelism

We are called to share the love of Christ beyond our church walls. We have continued our mission work and during the past year, we have:

- **Welcomed newcomers** and created an intentional hospitality ministry.
- Engaged in **ecumenical relationships**, collaborating with local churches for joint services and mission projects.
- Hosted **community events**, including parish socials, open days, coffee mornings, garden parties and a barbecue in the rectory, together with some fund- raising initiatives.

Challenges and opportunities

Like any ministry, this year has brought challenges:

- **Financial sustainability:** Ensuring that the parish has the resources to continue its mission effectively.
- **The new work in the building** to be happen in very difficult times regards grants etc...
- **Volunteer engagement:** Strengthening and empowering our lay-readers to share in ministry.

Yet, with challenges come opportunities. As we move forward together, I can see great potential

for growth in **discipleship, outreach and mission**

I am deeply grateful to each one of you – parishioners, churchwardens, PCC members, ministry leaders, and all volunteers who have helped to make progress possible in our communities.

As we enter a new year together my prayer is that we will continue to grow as a **Christ centred, welcoming, and outward looking church**.

The priorities for the coming year include:

- Expanding **small groups and discipleship programmes** to deepen faith.
- Strengthening **youth and family ministry** to engage the next generation.
- Enhancing **community outreach** by developing new initiatives to serve those in need.
- Fostering a **culture of stewardship** to encourage generous giving of time, talents and resources.

Conclusion

My first year in the Benefice has been a joyful and enriching experience. I must thank you all for your love and encouragement as we have moved forward together.

May we continue to serve God faithfully, love one another deeply, and shine Christ's light in our community.

May the grace of our Lord Jesus Christ, the love of God, and the fellowship of the Holy Spirit be with us all. Amen

Revd. Valmor Pimenta
Vicar of St John the Baptist

b. Overview

The main event of 2024 was the installation on 17 March of Revd Valmor Alves Pimenta as Vicar of the Meridian Benefice churches. We welcomed Revd Valmor and his wife Thais to St John the Baptist at Easter, when Valmor led his first morning service here, the Easter Dawn Communion.

After much deliberation a new pattern of services at St John the Baptist was introduced in September: 1st Sunday – 8 a.m. Holy Communion, 9.30 Morning Worship; 2nd and 4th Sundays – 9.30 a.m. Holy Communion (CW); 3rd Sunday – Morning Worship. At the same time All-Age Service and Café Sunday were discontinued. A midweek service was introduced on Tuesdays at 12.00 noon – Holy Communion (CW) on the first Tuesday of the month, Morning Prayer on other Tuesdays, followed by pastoral visiting. Special services included a Pet and Toy Blessing outdoor on 12 October and an afternoon service after an Eco-Faith pilgrimage from St Ives to Holywell.

The fund-raising team excelled themselves once again in bringing in funds for church upkeep and at the same time strengthening our links with the local community.

We maintained our strong connection with Holywell Church of England Primary School, one of our church's greatest assets, and thanks are due for the work of Carol Peilow as a Foundation Governor. With the appointment of Revd Valmor and Mrs Ann Lorman we now once again have three church representatives on the school's board of governors. Thanks are due to the weekly Open the Book group, led by Dr Carole Mills, who continue to entertain the children at the school once a week in term time while bringing the word of God to them. We also thank Carole, Carol and Heather for their work in connecting with young families at the monthly Music Makers; sadly, because of declining numbers, we decided to discontinue Music Makers after September..

During 2024 we have had continued visits by a church history team, led by Mrs Pat Hamilton, who are examining and charting every aspect of our church building and parish history. We look forward to seeing the fruits of their labours in their final report.

The Garden of Remembrance continues to be maintained on a weekly basis by a team of volunteers

from the village. The box hedge around the Garden died as the result of insect damage during the year; after some debate it was decided to replant the hedge with yew plants, and this was carried out in November. Thanks are due to Carol and Ben Peilow for donating the plants and to Felicity Leonard and Phil Andrews for their help in replanting.

Finally, a big vote of thanks to all our church volunteers not already named, for acting as sidespeople, cleaning the church, flower arranging and church decoration, bellringing, refreshments, helping at events, raising money, working in the Wild Garden and generally making the churchwardens' work easier.

Michael Williamson, Stephen York, Churchwardens

c. Safeguarding

During 2024, the PCC has given due regard to the House of Bishops' guidance in relation to safeguarding and as such continues to adopt the House of Bishops' Promoting a Safer Church's safeguarding statement. A signed copy of the parish statement is available on the benefice website and also displayed in the church alongside contact details for the diocesan safeguarding officer, and the Parish Safeguarding Officer (PSO).

The Church has a procedure in place for dealing promptly with safeguarding allegations or suspicions of abuse and has policy statements for the recruitment of ex-offenders, domestic abuse and also lone working.

Church officers working with children or vulnerable adults have undertaken appropriate safeguarding training and are safely recruited.

Activities involving children and vulnerable adults continue to be authorised by the PCC.

Appropriate risk assessments continue to be undertaken for services, authorised activities and fund raising events.

Carole Mills Parish Safeguarding Officer

d. Fund-Raising

Although the outcome of our Fundraising efforts has not managed to meet the 2023 record, it reflects very well indeed on the generosity and efforts of many people. We live in difficult times with many pressures on home budgets, and there is much to appreciate and be thankful for. A really big thank you too for the work of the Fundraising and Outreach Team.

The first entry into the table for the year's activities, below, was from the 200 Club, run by Sue Dawson, with its contribution to the Fabric Fund. It operates throughout the year and I would like to commend it to your support. Joyce Brinkhurst's hand-made cards has also been a through-year operation which, as well as being a valued income stream gives a great deal of pleasure to those who send and receive them.

The pressure of other activities reduced our Coffee Mornings to just the two, Snowdrop in February and Harvest in September. A big thank you to Les and Pat Staddon and to Carole Burgin for their efforts in preparation and selling plants at the Snowdrop event. Harvest continued our recently established custom of including the Produce Sale which continued after the Sunday Harvest Service. I'm delighted to report that the 2023 record figure was (narrowly!) beaten. Sincere thanks to the generosity of the Burgess family for their donation of produce together with a number of other contributors.

The Patronal Festival was a great success and it was a delight to see an increasing number of parish organisations getting involved in the flower festival and setting up their stalls in the Churchyard. I must at this stage put in a mention of the tireless work in the tower by the refreshment teams whose sterling efforts kept hunger and thirst at bay.

Far too quickly, December was upon us and our 'turn' to organise the Christmas Fair in the Village Hall. Again a great deal of unseen organisation and administration, rewarded by a hall that only

appeared to empty towards the end of the afternoon. Thank you to all who participated, whether through organising, helping on the day, running stalls and of course simply turning up. The Draw followed and many thanks to Michael Williamson for his work on sponsors.

In conclusion, to all who have helped, in whatever way and irrespective of the nature or size of contribution, please be assured that your efforts are greatly appreciated. The Church remains open and available to all thanks to you.

Carol Peilow

e. The Church in the Community

Communication

The Herald continued its role as the church's monthly printed communication with the Benefice, under the editorship of Eleanor Brown. The print run is approx. 2900 copies, and the cost is shared by all three parishes. About 100 households, and several families not living in the parish, also receive their *Herald* by e-mail, in colour. Stephen York still arranges distribution in Holywell-cum-Needingworth and wishes to thank our circle of volunteer distributors who give their time every two months in delivering copies around the parish.

The Meridian Benefice website (www.meridianbenefice.org.uk) continued to be maintained by Stephen York and is updated once a week. Contributions of news from around the Benefice are always welcome. Special services and fund-raising events are posted on two Holywell-cum-Needingworth Facebook pages.

Church Bulletin The Church Bulletin is created by Dr Carole Mills and is distributed weekly by e-mail to a list of parishioners who have requested it; it is also available in paper form at services, at the back of the church, and copies are left for visitors to the church to take away. In 2024 we also began to leave cards on the pews and with the visitor's book enabling visitors to request the Bulletin or contact the church for other reasons.

Stephen York

Outreach

Outreach is a most important and in fact fundamental part of our mission. Only through these activities do we engage with the community and earn our place in it. Although some activities are reported elsewhere, chiefly under Fundraising other highlights are mentioned here.

Prayers in the Porch We are greatly encouraged to see that Prayers in the Porch continues to fulfil a role for many. Our Prayers and Compline service on the third Thursday of each month is our opportunity to offer these prayers and petitions in church and place them formally before God on the altar. This 'unknown congregation' is now also frequently remembered in Sunday Intercessions.

Carols at Needingworth Park Now in its second year, the outdoor Carol Service in the Needingworth Park estate is on its way to becoming an established element in the calendar. Despite the inclement weather, a good number of brave souls of all ages stood out in the green for the informal carol service. In complete contrast to the weather, the welcome was of the warmest and the event thoroughly enjoyed.

School

Foundation Governors With Fr Valmor and Ann Lorman taking up post, we have now returned to our full complement of Foundation Governors for the first time in over 5 years. This is most welcome and it is very clear that the School is keen to develop and grow its relationship with the Church. A welcome task to embrace.

Year Six At the end of the Summer term, a service was held to say farewell to Year Six as they moved on to Secondary education. An event of mixed emotions for all, combining a life milestone and parting of the ways. We wish them well.

Well Dressing and Patronal Weekend We were delighted to welcome the entire school on the Friday afternoon of the Patronal weekend for their service and 'first look' at the display by the well. It was a great illustration of their engagement with the Church and ours with them. Their contribution to the displays within the Church, notably the artwork on the North Door, is greatly appreciated.

Christingle Two Christingle services were held to accommodate the whole school in the church for Christingle. Fr Valmor was delighted to receive the Nativity themed artwork made by Willow and Ash classes. Each was placed in the Chancel in front of the choir stalls to remain there until Candlemas. There is an enthusiasm to offer more by way of art, which presents an opportunity to build on this existing engagement in coming years.

Carols by Starlight Now firmly established, it was good to see so many brave the elements to enjoy Carols by Starlight. As well as singing many old favourites, the school choirs' contribution was greatly appreciated.

Scouts and Guides 2024 was the 75th anniversary of the formation of both organisations in this Parish. We offer them our congratulations on that achievement and thanks for their presence at the Well Blessing and Remembrance Services with their colours.

Scouts We were delighted to welcome a group of the Scouts to the Church in March to hear about worship and to see the features of the building. The diary meant that it took place just two days after Fr Valmor's induction as our Vicar, so this was the first group of visitors he was able to welcome.

Guides As part of their anniversary celebrations, the Well Dressing display celebrated the Guiding Movement with images of badges and symbols translated into flower petals and other material.

Carol Peilow

Open the Book

During 2024, the Open the Book team have continued to go into Holywell school on a Tuesday morning in term time to deliver a Bible story to the school with the help of Year 5 and 6 pupils. It is a small team and so would welcome any new members who would be willing to participate so that we can continue to deliver the Bible stories. Members of the team have also organised sessions for Experience Christmas and Experience Easter, where two classes are able to explore aspects of the Christmas and Easter stories in more detail.

Carole Mills

f. Charitable Donations

Our sponsorship of a child in a village in Rwanda and continues and in 2024 we donated £472 towards her well-being and education. We are in regular correspondence with her and her mother, and it is clear that the help we can give her is having a good effect. We remember them and their community in our intercessions every week. Of the remainder, some £1,200, beneficiaries have included the St Ives Food Bank, CRISIS at Christmas and Jimmy's Night Shelter in Cambridge.

Ben Peilow

g. Church Music

The choir has been able to contribute to support worship twice a month on Sundays together with the special services for Easter, the Well Blessing, All Souls, Remembrance Sunday and Christmas. Fortunately, for some occasions we were able to have Bronwen Taylor play the organ for us, and are also very grateful to Phil Lorman playing the piano at the Remembrance Sunday service in the School. Sadly, Tony Perryman, one of our long-standing members died towards the end of the year. It was both sad and uplifting to have the privilege of singing at his funeral. Our offering of the Choir Prayer, just before the committal, was in tribute to an old friend who is greatly missed.

Although we are well accustomed to singing with the backing of MP3 accompaniment, the rare occasions when we have an organist or pianist remind us what we are missing from our worship. If you can, or know anyone who might be able to help us with live playing and possible rehearsals, even if occasionally, please do get in touch. New voices are always welcome.

Ben Peilow

h. Bellringers

We continue to have a good number of ringers associated with the tower and regularly provide a band for Sunday morning services. Given the situation at many rural parish churches this is a significant achievement. My own involvement with Sunday service ringing remains significantly reduced due to personal circumstances and my thanks again go to Geoff Durrant and Nigel Woodward for maintaining Sunday morning ringing and a learner's practice. We also continue to see Holywell as a popular choice for Quarter peal ringing by other bands, with a total of 22 Quarters being scored during the year and one full peal. I am pleased to report that I rang in 14 of those performances, including the peal.

Work on the bells and tower during 2024 was limited to general maintenance, but as we started 2025 a few issues highlighted in the last Quinquennial Report were being addressed. The bells remain in good condition and a firm favourite with many Huntingdon District ringers. The highlight of the ringing year was the successful ringing of a full peal on Saturday 28th December, with both Geoff Durrant and myself involved. The remainder of the band were all Hunts District ringers. This was the 121st peal at Holywell church and we remain second only to St Neots in the number of peals rung at any of the 70 Huntingdon District churches with ringable bells.

During 2025 we will celebrate both the 400th anniversary of bells 3, 4 and 5 being cast and the 100th anniversary of the first peal rung at Holywell. It is remarkable to think that 3 of the bells we now see were hung in the tower with a King Charles on the throne, 17 years before the English Civil War started and just 5 years after the Pilgrim Fathers sailed to the American continent on the Mayflower.

Roger Beaman – Tower Captain

4. Parochial Church Council – PCC Secretary

The PCC has the responsibility to co-operate with the Rector, churchwardens and lay ministry team in promoting in the ecclesiastical parish of Holywell cum Needingworth, the entirety of the Church's mission including its pastoral, evangelistic, social and ecumenical aspects. It also has maintenance responsibilities for the Church. During the year the membership of the PCC was as indicated at Paragraph 1 above. The PCC has met six times in 2024, plus a virtual meeting and a standing committee meeting.

5. Church Electoral Roll

At the end of 2024 there were 53 parishioners on the electoral roll. One member had died and three new parishioners had enrolled through the year, so an overall increase of 2 members.

6. Deanery Synod Report 2024

We are members of the St Ives Deanery and are entitled to send two lay representatives to the Synod. Regrettably, only one place was taken up following the APCM in April, leaving us under-represented. The Synod's deliberations do have an effect upon us and we have the opportunity to contribute to it, so there is need to fill the vacant space.

Having joined the Deanery Synod after the 2024 APCM, I was promptly invited to stand as a Deanery representative on the Diocesan Synod and was elected.

Ben Peilow

7. Churchwardens' and fabric report

a. Inventory

The silverware, glass, vestments, and other property have all been checked. The inventory has been updated and together with the church Terrier forms a complete inventory of church property.

b. Maintenance.

Annual gutter clearance and lightning conductor testing were carried out in January 2024.

In March Cousans Organs repaired the organ, which was suffering from damp in some of the wooden rods, and they came again in November to service and tune it.

The lightning conductor was tested in June by Strakers.

Boiler and fuel tank: The boiler was serviced by SS Motors in July. They reported that the problem with water in the outer bund of the fuel tank seemed to have cured itself.

Fire extinguishers were serviced by Chubb in September.

Also in September a new weather-resistant church signboard was installed by Michael Murray Signs, to replace the wooden one, which had begun to rot.

Electrical: All portable appliances were due to be PAT-tested in January 2025.

c. The church's Quinquennial inspection

The church's next Quinquennial inspection is due in 2025.

d. Churchyard and the Wild Garden.

Our churchyard was closed by Order in Council in 1976, and so its upkeep is the responsibility of the Parish Council (PC). The Council's groundman continues to do a good job of mowing the grass regularly and respecting areas that we have asked to be left un-mowed while wildflowers are in bloom. He does not cut the bank by the Holy Well, for safety reasons, but a parishioner has since voluntarily kept the bank strimmed from time to time. Discussions with the PC about the churchyard maintenance were still ongoing, and meetings were held with their representatives. In the absence of agreement with the PC about responsibility for the Holy Well, the PCC decided to contribute to the cost of repairing it and commissioned JH Building Restoration to do the work, which was carried out at the end of 2023, after the Archdeacon had granted permission.

The Wild Garden looks better year on year and is enjoyed by a large number of villagers and visitors. Thanks are due to Mr and Mrs L. Staddon for their work and the attention they continue to give to it.

The Garden of Remembrance is now looked after on a weekly basis by a team of volunteers from the village and its appearance has improved considerably. The surrounding low hedge which suffered badly was replaced in November by a yew hedge.

e. Church cleaning and flowers.

Our dedicated rota of church cleaners and flower arrangers have continued to care for the church interior during the year. We are often complimented on the look of the church in entries to the visitors' book.

f. Church opening.

We have continued to open the church every day during the hours of daylight thanks to a team of three parishioners living in Holywell.

g. Volunteering.

As churchwardens we are very aware that much dedicated work and support is given by the 'official' duty rotas and church groups, whose work is complemented by much informal volunteering and support. More volunteers are welcome, particularly for church opening and closing, cleaning and flowers, sidespeople and intercessions prayers. Please contact a churchwarden or member of the PCC if you feel you could help with any of these duties from time to time. Basic safeguarding training

is now mandatory for all church members in volunteer roles. Our church Safeguarding Officer Dr Carole Mills supervises safeguarding requirements and can advise prospective volunteers.

Stephen York and Michael Williamson, Churchwardens

8. New facilities and re-ordering

On 25 June we received a grant of Faculty for the Welcome Space reordering project. A steering group (the Vicar, churchwardens, treasurer and PCC secretary) met the architect at the church and new costings have been commissioned. Although legacies and fund-raising have provided a large amount of seed money for the project, the overall costs are likely to be in the region of £600,000 and so Grant Aid will be sought in the coming year.

Stephen York and Michael Williamson, Churchwardens

9. PCC Treasurer's Report

Our Gross Income for 2024 was £47,741, exceeding the budget of £43,300 by £4,341; however, £6,626 of this was a transfer in from one of the trust funds making the true figure £41,579, under budget by £1,780 or 4%. Gross expenditure was £43,463, (£1,389) (3%) less than the budgeted figure of (£44,852). Essentially, income matched expenditure over the year and the situation is slightly healthier than it might seem as the trust fund transfer was used to offset the repair of the well-housing and retaining wall. We were able to pay the Ministry Share in full and Charitable Support exceeded what were achieved in 2023. My wider contextual assessment remains as I stated for the 2023 accounts, namely that I believe we are in a better financial position than many, but not as good as some, certainly in our Deanery and probably across the Diocese. However, and I make no apologies for repeating last year's message, that we have no room for complacency and also that we owe a great debt to a small group of people for their sheer hard work and donation of time, expertise and money. The large entry for 'Other' income is down to the receipt of the money from the trust fund sent to us by the Diocesan Board of Finance. It remains my aim to keep the 'Other income' and 'Sundry Expenditure' as low as possible and to ensure there is an explanation for anything that might appear unusually large.

General Funds. Net receipts of general funds² were £31,924, almost the same as 2023. Planned giving, the majority of which is 'tax efficient' meaning that Gift Aid can be reclaimed, has dropped by nearly £849 by comparison with 2023, about 7.2%, but giving in the plate has effectively doubled to £6,000. Net expenditure came to (£33,025), so, we are showing an overspend of (£1,113) at the year's end. Income/Expenditure trends will again need to be watched carefully during 2025.

Restricted Funds. Restricted income amounted to £13,249, again up significantly on last year. However, as explained in the opening paragraph above, £6,263 of this is a transfer from one of the trust funds. The remainder is accounted for by a £1,000 legacy to Welcome Space, the 200 Club, fundraising and donations to the fabric and bell funds. Again, Interest accounts for a significant element. Separately, the Trusts managed for us by the Diocese showed an increase of £4,619, more modest than 2023 which did cover a 2-year period. The updated Trust valuations will appear in the 2025 Accounts as the Statement is normally produced towards the end of January. Total expenditure amounted to (£7,913) the greatest proportion being the well-housing and retaining wall repair cost. Restricted Funds are showing a next excess of income over expenditure of £5,336.

Carried Forward Figures. In my half-year report, I drew attention to the bottom section of the main Receipts & Payments table and in particular to the 1 January 2024 brought forward row and the 31 December carried forward on below it. This shows our overall state (including Trust Funds) at the beginning and end of the year. For General Funds, we brought forward £20,805 and carried forward £19,907, a drop of £895. Restricted Funds show brought forward £169,134 and a carry forward of £179,084, an increase of £9,950. Totals are £189,939 brought forward and

² Excluding the DBF component of Parish Fees which is paid to the Diocese. 'General Funds' consist of Uncommitted and Designated funds and the figures given are an aggregate of the two left-hand columns of the Receipts and Payments table..

£189,791 brought forward, an increase of £8,852.

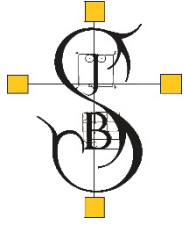
Analysis. The good news is that we have coped with the 3% rise in Ministry Share, general inflation and particularly rising costs of insurance and utilities. Sadly, planned giving is still on the downward trend reported last year, but this needs to be set against the significant rise in the plate collection which has doubled compared to 2023. Nevertheless, the Parish Giving Scheme continues to prove of immense benefit. Although Fundraising brought in less than the record year of 2023, it remains a most important strand of income bringing with it the invaluable benefits of outreach. Our contributions to worthy causes have increased. Expenditure on Ministry Share amounted to 67% of our uncommitted income. Restricted income was modest compared to former years. Apart from the Well repair, the only other significant outlay was £1,590 on architects' fees for Welcome Space. For 2024, our operating costs worked out as £44 per day, Ministry Share was £56 per day. For 2025, I have used using current inflation figures of ~5%³ operating costs are estimated as £46 per day, and, as a separate calculation, we are being invited to pay £22,000 in Ministry Share, which works out at £60 per day.

Outcome in relation to Budget and Sustainability Forecast. With gross income just 4% under budget and gross expenditure 3% under, forecasting was an improvement on my report last year. The PCC will be considering the 2024 budget at their first meeting of this year in February. My remaining remarks in this paragraph are largely unchanged from last year in that we are not yet in a situation where I can give assurance that we can set a sustainable one. The only route to achieving that position is, in my judgement to attain a position where the Parish Share amounts to no more than 60% of General Fund income. Our current position is that it amounts to 67%. As always, I am afraid that in acknowledging the hard work and dedication which have produced the effect I have described in these accounts, the plea for further efforts remains the message as this year unfolds.

Reserves. We are required to have a PCC policy on reserves. This is established as maintaining a credit balance calculated in relation to two months' unrestricted payments, namely those summarised in the General Fund columns of the Receipts and Payments Account. By this yardstick, our 2024 figure should have been £5,445.. Applying the inflation figure, this becomes £5,717 for this year. Our COVID-19 experience suggests that having had to operate for longer than reasonable expected with much more restricted income streams, this may not be enough and I believe a target figure of between £6,500 and £8,000 should be a more realistic aspiration. The purpose of the reserve is to be held to smooth out fluctuations in cash flow through the year and to meet emergencies. Needless to say, if it were it to be called on for an emergency, its role as a safety net would disappear and it would be extremely difficult to replace.

Ben Peilow, Treasurer

³ UK ONS gives the latest figure of 2.9% (January 2025) for the Consumer Price Index but 3.9% for the Retail Price Index for 2024. Given the indicators for utility prices and Ministry Share for the coming year, I have again used 5% as a planning guide for the 2025 Budget.



St John the Baptist Parish Church

Holywell-cum-Needingworth Parochial Church Council

29 March 2025

**PARISH OF HOLYWELL-cum-NEEDINGWORTH
PARISH CHURCH OF ST JOHN THE BAPTIST ANNUAL ACCOUNTS
FOR THE YEAR JANUARY TO DECEMBER 2023**

My Report is contained in the Parish Annual Report and is copied at Enclosure 1 to this covering letter. The Independent Examiner's Report is to be found at Enclosure 2.

The Accounts, Enclosure 3, consist of the following:

Statement of Assets and Liabilities including Account Balances
Receipt and Payments Account
Copy of the Finance Return for Submission to the Diocese of Ely

Signed on Original

B F Peilow, OBE
Commander, Royal Navy
Treasurer
Holywell-cum-Needingworth PCC

Enclosures:

1. Copy of Treasurer's Financial Report for 2023 (when filed separately from Annual Report)
2. Independent Examiner's Report dated 17 March 2025
3. Accounts
4. Copy of the Finance Return submitted to the Diocese of Ely

Parish of St John the Baptist, Holywell

Report of the Independent Examiner to the Parochial Church Council of St John the Baptist, Holywell

The financial statements of the PCC for the year ending December 31st 2023 are set out on the following pages. This report below is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and Section 43 of the Charities Act 1993.

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and Section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 43(7)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishop's Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- i) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act, and
 - to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed on original

Sarah Lewis MA, ACA
Orchard Cottage
The Front
Holywell
St Ives PE27 4TG

Date: 17 March 2025

Holywell-cum-Needingworth Parish Church Accounts 2024

Statement of Assets and Liabilities

Cash Funds [Note 4]

	2024	2023
Barclays Bank Community Account – General Fund	£ 7,334.85	£ 9,107.29
Central Board of Finance Deposit Account – General Fund	£ 2,437.36	£ 2,314.51
Barclays Bank Community Account – Fabric Fund	£ 78,198.99	£ 76,499.46
Central Board of Finance Deposit Account – Fabric Fund	£ 30,737.79	£ 29,188.52
EBF Church Charity Lands	£ 461.17	£ 461.17
Total Cash Funds	£119,170.16	£ 117,570.95

Debtors

Nil

Creditors

Nil

Movement in Restricted Funds [Note 5]

	Brought forward	Receipts	Payments	Transfers	Carried forward
Bell fund (f)	£ 807.46	£ 588.00		-	£ 1,395.48
Choir Fund (f)	£ 447.54			-	£ 447.54
Organ Fund (f)	£ 1,322.99			-	£ 1,322.99
Fabric (f) (f) [Note 6]	£ 7,237.24	£ 7,839.23	(£6,323.00)	(4.77)	£ 8,748.70
Welcome Space Keith Adams bqst (f)	£ 65,087.05 £ 25,045.00	£ 2,161.80	(£1,590.47)	£1,594.69	£ 67,252.98 £ 25,045.00
Village Book (f)	£ 1,594.60			(£1,594.60)	-
Energy Costs Grant (m)	£ 700.00			-	£ 700.00
TOTAL	£ 99,947.32			-	£104,912.69

Designated Funds [Note 7]

	Brought forward	Receipts	Payments	Transfers	Carried Forward
Prayer Room (m)	£ 70.31			-	£ 70.31
Cafe Sunday Food (m)	£ 164.70			-	£ 164.70
Parish Share to cover under-payment (m)	-			£ 913.00	£ 913.00
Kelia -Child	(£ 284.00)	£ 25.00	(£472.00)		(£ 731.00)

Sponsorship (m)					
Flowers	-	£ 250.30			£ 250.30
Christmas Bazaar	-	£1,249.72			£ 1,249.72
Cash Reserve (CCLA)	£ 2,314.51	£ 122.85			£ 2,437.36
					£ 4,354.41

Charities and Restricted Bequests treated on the Balance Sheet as Investments [Note 8]

	Brought forward	Receipts	Payments	Transfers	Unrealised Capital Gain	Carried forward
EBF Howes Bequest	£ 3,422.18	£ 157.04				£ 3,579.22
EBF Ingle Grave Trust (Inv)	£ 35,992.28	£ 3,579.05				£39,571.33
EBF Powell Trust (Inv)	£ 35,332.55	£ 3,562.00	(£6,263.00)			£32,631.35
	£ 74,747.01					£75,781.90

Notes

1. The Financial Statements of the Parish Accounts have been prepared in accordance with Church Accounting Regulations 2006⁴ using the Receipts and Payments basis of accounting.

2. The Accounting Package has been provided by the Diocese of Gloucester and was the current year's version.

3. The following assets are recognised but are not valued in this Statement of Assets and Liabilities:

- Moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal.
- Tangible assets held by the Churchwardens on special trust for the PCC, recorded on an asset register.

4. This table shows the cash funds in each bank account on 31 December. Additionally, although managed by the Diocese of Ely, the Charity Lands Fund is accounted for as a Cash Fund and more properly belongs in this box.

5. This table shows the breakdown and movement in the Restricted Funds. It is a subset of the funds shown in the first table and does not represent new money.

6. Fabric fund incorrectly listed as 'designated' in 2022 accounts. Transferred to 'Restricted' Table for this year and future years.

7. This table shows the breakdown and movement in the Designated Funds. It is a subset of the funds shown in the first table and does not represent new money. Designated Accounts enable the Treasurer to manage the 'Main' (m) and 'Fabric' (f) accounts more effectively and are, as with the previous table, a subset of those accounts. By way of example, the Christmas Draw has been for the upkeep of the church for many years. In annotating this as specifically for fabric, this shows that we are acceding to the wishes of those who have contributed to the Draw for this purpose. Five designated funds sit in the main account. All are self-explanatory.

8. The Trust Funds shown in this final table are administered on our behalf by the Diocese of Ely and are effectively permanent endowments. Revaluation of the Trusts as of 31 December 2023 is recorded in these, the 2024 Accounts.

Signed on original

⁴ PCC Accountability, 5th Edition 'The Charities Act 2011 and the PCC'

B F Peilow, OBE
Commander Royal Navy
Honorary Treasurer

9 February 2024

Approved by the PCC on 24 February 2025 and signed on their behalf:

Signed on Original

Rev^d Valmor Pimenta (Vicar)

Mr Stephen York (Churchwarden)

Mr M Williamson (Churchwarden)

Saint John the Baptist, Holywell-cum-Needingworth's Receipts & Payments Account

for the year ended 31 December 2024

	General fund	Designated fund	Restricted fund	2024	2023	Accounts List code
	£	£	£	£	£	
Incoming resources						
Voluntary income:						
Planned giving	12,040	-	-	12,040	12,890	1
Collections, donations & other giving	7,476	25	428	7,929	5,947	2
Income tax recovered	2,820	-	-	2,820	2,817	3
Legacies	500	-	1,000	1,500	-	4
Activities for generating funds						
Magazine/Bookstall sales/Hall Lettings etc	-	-	-	-	-	5
Income from other Properties	-	-	-	-	-	6
Annual Fete/events	4,939	270	1,330	6,539	9,480	7
Investment income:						
Interest & dividends	-	123	4,228	4,351	3,143	8
Income from charitable activities:						
Parochial fees	2,511	-	-	2,511	1,641	
Other incoming resources:						
Insurance claims	-	-	-	-	-	10
Gain on disposal of fixed assets	-	-	-	-	-	11
Loans received	-	-	-	-	-	12
Other	1,218	-	6,263	7,481	3,776	13
Total incoming resources	31,504	418	13,249	45,171	39,694	
Resources expended						
Charitable activities:						
Donations/Grants to charities	(1,678)	-	-	(1,678)	(1,429)	14
Mission & Evangelism	(2,859)	-	-	(2,859)	(3,534)	15
Parish Share	(21,126)	-	-	(21,126)	(20,314)	16
Clergy expenses	(9)	-	-	(9)	-	17
Church running expenses	(3,734)	-	(60)	(3,794)	(2,696)	18
Churchyard maintenance	(360)	-	(6,263)	(6,623)	-	19
Cost of raising funds	(40)	-	-	(40)	(113)	20
Running costs:						
Support costs	(285)	-	-	(285)	(453)	21
Administration costs (inc. staff costs)	(95)	-	-	(95)	(12)	22
Other	(2,839)	-	-	(2,839)	(5,613)	23
Governance costs	-	-	-	-	-	24
Major expenditure						
Repairs to church buildings	-	-	(1,590)	(1,590)	(2,277)	25
Repairs to other property	-	-	-	-	-	26
Capital purchases/additions	-	-	-	-	-	27
Loan repayments	-	-	-	-	-	28
Total resources expended	(33,025)	-	(7,913)	(40,938)	(36,441)	
Net (outgoing)/ incoming resources	(1,521)	418	5,336	4,233	3,253	
Transfers between funds	(908)	913	(5)	(0)	-	
Net incoming/(outgoing) resources before gains	(2,429)	1,331	5,331	4,233	3,253	
Gains on investment assets	-	-	4,619	4,619	13,228	30

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Net movement in funds	(2,429)	1,331	9,950	8,852	16,481
Funds brought forward at 1 Jan 2024	18,006	2,799	169,134	189,939	173,458
Funds carried forward at 31 Dec 2024	15,577	4,130	179,084	198,791	189,939

*produced using the Diocesan Cashbook v5

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Parochial Fees Note

The PCC received parochial fees as detailed below during the year. Part is made up of statutory fees due to the PCC or the DBF, as prepared by the Archbishops' Council under the Ecclesiastical Fees Measure 1986. The balance relates to charges as fixed by the PCC, for extras such as bells, flowers and special heating, or paid to visiting ministers, Readers or Non-Stipendiary Ministers as set out in the DBF's Parochial Fees policy

Of these fees only the amount due to the PCC (statutory & non-statutory) is shown above as legally the amount due to the DBF and other ministers (as set out in the DBF policy) should not be treated as PCC income

During the year, the PCC received parochial fees totalling	£5,080.03
Statutory Fees due to the PCC totalled	£2,171.37
Statutory Fees due to the DBF totalled	£1,673.00
Statutory Fees received on behalf of a third party	£880.00
Non-Statutory Extras due to the PCC totalled	£340.00
Non-Statutory Extras due to a third party totalled	£15.66
The PCC also received Deposits for the following year totalling	£0.00

In total the PCC repaid the following Fees during the year	Balance owed at year-end (inc. in Creditors)	
Payment to DBF of Statutory Fees	£1,673.00	£0.00
Payment to visiting ministers/Readers/NSMs	£452.33	
Payment to visiting ministers/Readers/NSMs	£400.00	
Payment to visiting ministers/Readers/NSMs	£0.00	£43.33
(This excludes fees for Sunday Services)		

Parish Finance Return

The form below is produced by the Archbishops' Council's Statistics division, and should be submitted using their webportal at:

<http://parishreturns.churchofengland.org/>



Return of Parish Finance

January to December 2024

Parish code:	140196	If the form is NOT completed on behalf of the entire parish, please list below the churches included:	Deanery:	St Ives, Cambs
Parish name:	Saint John the Baptist, Holywell-cum-Needlingworth		Diocese:	Ely

INCOMING RESOURCES			RESOURCES EXPENDED		
	UNRESTRICTED (nearest £)	RESTRICTED (nearest £)		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
Voluntary income/ receipts			Costs of generating income		
1 Tax efficient planned giving	£ 11,640	£ -	17 Costs of fund-raising activities	£ 40	£ -
2 Other planned giving	£ 400	£ -	Church activities		
3 Collections at services	£ 6,001	£ -	18 Mission giving and donations	£ 1,678	£ -
All other giving and voluntary receipts, including Special			19 Diocesan parish share contribution	£ 21,126	£ -
4 Appeals (recurring and one-off)	£ 1,500	£ 428	20 Salaries, wages and honoraria	£ -	£ -
6 Gift Aid recovered	£ 2,820	£ -	21 Clergy and staff expenses	£ 294	£ -
7 Legacies received (capital value)	£ 500	£ 1,000	Church expenses		
8 Grants (Include recurring and one-off)	£ -	£ -	22 Mission and evangelism costs	£ 2,859	£ -
TOTAL Voluntary income:			23 Church running expenses	£ 5,734	£ 6,323
Activities for generating funds			24 Church utility bills	£ 1,243	£ -
9 Gross income from fundraising activities	£ 5,209	£ 1,330	25 Cost of trading	£ -	£ -
Income from investments			26 Governance costs	£ -	£ -
10 Dividends, interest, income from property etc.	£ 123	£ 4,228	Major capital expenditure		
Church activities			27 Major repairs to the church building	£ -	£ -
11 Statutory fees retained by the PCC (weddings, funerals etc)	£ 2,511	£ -	Major repairs to church hall or other PCC property, including redecoration		
12 Gross income from trading (e.g. hall lettings, magazine, bookstall). NOT fundraising.	£ -	£ -	28 New building work to the church, church hall, clergy housing or other PCC property	£ -	£ 1,590
Other incoming resources			SUB-TOTAL for Church activities & expenses		
13 Any other income/ receipts not already listed	£ 1,218	£ -	99 Other payments/expenditure not already listed	£ 51	£ -
TOTAL INCOMING RESOURCES (FROM FINANCIAL STATEMENTS)			TOTAL RESOURCES EXPENDED (FROM FINANCIAL STATEMENTS)		
A Unrestricted	£ 31,922		D Unrestricted	£ 33,025	
B Restricted	£ 6,986		E Restricted	£ 7,913	
C TOTAL	£ 38,908		F TOTAL	£ 40,938	
PLANNED GIVERS AND LEGACIES			Cash and Investment Balances		
14 Number of tax efficient planned givers		13	31 Cash and deposit balance as at 31 Dec 2024	£ 13,815	£ 105,355
15 Number of other planned givers		3	32 Investments as at 31 Dec 2024	£ -	£ 75,782
16 Number of new legacies received in year		2			
100 Weekly Average Planned Giving per Planned Giver		£17			

This section needs to be completed manually as the figures are not recorded within the Cashbook

Account basis: on which basis are your accounts prepared (Indicate ONE)
30 Receipts and payments [X]

*produced using the Diocesan Cashbook v5

Please refer to the notes on the following pages to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in PCC Accountability, 2013.	Date	Feb-25
	Name	Commander B F Pellow, OBE, Royal Navy
	Position	Treasurer
	Telephone or email	benpellow@btopenworld.com

- 1 Money that is given regularly under Gift Aid through a standing order, by envelope scheme, or by cheque. Figures should be net, i.e. receipts planned giving excluding any tax recovered. Also include money given through charity vouchers (gross amount) e.g. CAF or Sovereign Giving and money given through Payroll Giving (gross amount)
- 2 Money given regularly without Gift Aid through standing order, by envelope scheme, or by cheque.
- 3 Collections at Sunday, midweek, wedding, baptism and funeral services, and Sunday schools. Include one-off gifts given in collections at services through Gift Aid envelopes (net amount), but exclude money given through planned giving envelopes. Do NOT include collections that go directly to a charity and do not 'go through the PCC books' e.g. Christian Aid Week. Other collections for a specific charity are restricted income Proceeds of annual
- 4 Report here: Other Recurring Giving /Donations: Gift Days, money given in church boxes and wall safes, and other ad-hoc donations from individuals which are likely to recur in future years. Non-recurring Giving/Donations: Include one-off donations given outside services. Include the proceeds of all special appeals (which are usually restricted), but also one-off Gift Days for general funds. Include gifts of shares at market value [Combines previous RPF 4 and 5]
- 6 The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid. This should be split between Gift Aid recovered on restricted and unrestricted donations and allocated to the appropriate fund. This should include claims through the Gift Aid Small Donation Scheme, on small (less than £20) cash donations <http://www.hmrc.gov.uk/charities/gasds/records.htm>. If no tax has been recovered through Gift Aid, an explanatory note should be provided in the financial statement.
- 7 The capital amount of a legacy, together with interest from the probate process, should be recorded in the year(s) that it appears in the accounts. (Note that the legacy may have been included as an asset in last year's Statement of Assets and Liabilities.) Any interest from legacy investments should be recorded as income from investments
- 8 External grants received from trusts and other funding bodies for the PCC's general fund or for a restricted purpose. Include VAT recovered through the Listed Places of Worship scheme. This does not include transfers within a benefice. Include one-off and recurring grants. [Combines previous RPF 8 and 8A]
- 9 Fundraising: Money raised from sponsored activities, jumble sales, fetes, and other activities where the primary purpose is fund-raising. Income should be stated gross, and any costs must be recorded separately as payments.
- 10 Dividends, interest and income from property: Bank and other deposit interest including any reclaimed tax on investment income. Include dividends from shareholdings. Include rent received from land or buildings owned by PCC.
- 11 Statutory Fees retained by PCC: PCC Fees for weddings, funerals etc. Do not include fees due to the clergy and organist etc. as these are not PCC funds.
- 12 Income received by the PCC from trading activities including bookstall, letting of the church hall, sales and advertising of church magazines. Income received from other church activities which are not fundraising activities eg membership fees for groups, payments for events etc. All trading receipts must be stated as gross figures. The costs must be recorded separately as payments.
- 13 All other receipts: These are often 'capital' in nature: sale of buildings, investments, insurance claims, transfers from term deposits, loans received, repayment of loans made by the church to others; but will also include contributions from other churches in the benefice to shared costs.
- A The TOTAL UNRESTRICTED incoming resources as shown on your examined/audited financial statements, excluding any revaluation of assets.
- B The TOTAL RESTRICTED incoming resources as shown on your examined/audited financial statements, excluding any revaluation of assets.
- C The SUM TOTAL incoming resources as shown on your examined/audited financial statements, excluding any revaluation of assets.
- 14 Each tax efficient giver should only be counted ONCE. If more than one person is associated with a Gift Aid donation, only ONE person should be counted.
- 15 Each planned giver should only be counted ONCE. If more than one person is associated with a planned giving, only ONE person should be counted.
- 16 A legacy should only be counted in the first year that money from it is received. Each legacy should only be counted once, even if payments from the estate are spread over several years.
- 17 Costs of generating income: Include the costs of fundraising events, which have contributed to the income recorded in Fund-raising income box above. Also include fees paid to a professional fund-raiser, the costs of a Christian Stewardship campaign and the costs of supporting regular giving e.g. envelopes.
- 18 Mission Giving and Donations: Include donations to external missions and charities that come from the PCC's receipts. Collections that go directly to external charities should not be included.
- 19 Diocesan parish share contribution: All payments made during the year, whether for current or previous years Share.

- 20 Salaries, wages and honoraria: All payments to assistant staff, youth worker, vergers, administrators, sextons, organists and choir. Include NI/Pension costs where applicable.
- 21 Clergy and staff expenses: Working expenses of the incumbent: e.g. telephone, postage, stationery, travel costs (car and/or public transport), secretarial assistance, office equipment, maintenance of robes, hospitality Assistant staff: Include costs, as for the incumbent, that are associated with expenses incurred by assistant clergy, pastoral staff and youth workers. Housing: all costs relating to clergy/staff housing paid by the PCC. (including where applicable repair costs, water rates, council tax, and redecoration).
- 22 Mission and Evangelism: cost of outreach, courses, excluding staff salaries
- 23 Church expenses: Routine repairs and maintenance. Insurance. Miscellaneous: cleaning materials etc church /office phone. Churchyards all costs involved in their maintenance. Upkeep of services: organ tuning, worship materials, choir robes etc.
- 24 Church utility bills: total costs of electricity, gas, oil, water etc.
- 25 Costs of trading - include the costs associated with the receipts for bookstall, hall lettings, magazine income etc.
- 26 Costs relating to the governance of the PCC, including any fees for audit or Independent Examination, training of PCC members in their role of Trustees, the production of the annual report, hire charges for any PCC meetings etc.
- 27 Major church repairs: include repairs that are not routine and internal and external decoration.
- 28 Major repairs to other PCC property: incl repairs that are not routine and internal and external decoration.
- 29 New building work: new buildings, major alterations and extensions to church or other PCC property and including all associated professional fees and expenses
- 99 All other payments not included above, but mainly of a "capital" nature: purchase of fixed assets for church purpose, purchase of investments, transfer to term deposits, loans made and repayment of loans etc.
- D The TOTAL UNRESTRICTED resources expended, as shown on your financial statements.
- E The TOTAL RESTRICTED resources expended, as shown on your financial statements.
- F The SUM TOTAL resources expended, as shown on your financial statements.
- 30 Were your accounts prepared using the "Receipts and Payments" method (approved for PCCs with income under £250,000), or under the "Accruals" method? Please enter an X in the correct box.
- 31 The cash balance at 31/12/YY (all current and deposit accounts). This should be split by restricted and unrestricted.
- 32 The market value of your investments at 31/12/YY. This should be split by restricted and unrestricted.



Parish of Holywell-cum-Needingworth
Vestry Meeting
on Sunday 14th April 2024 at 11.00am
St John the Baptist Church, Holywell
followed by the
Annual Parochial Church Meeting
Minutes

Vestry Meeting

Election of Churchwardens

Nominations:

Mr Stephen York Proposed: Carole Mills, Seconded: Helen Whitehead

Mr Michael Williamson Proposed: Ann Lorman, Seconded: Joanna Turnbull

Both were elected unanimously. Reverend Pimenta offered his gratitude to Roger Beaman for his work as Churchwarden over the past year.

Annual Parochial Church Meeting.

Reverend Valmor Pimenta and 18 members of the parish in attendance.

1. Apologies for absence – there were no apologies for absence.

2. Minutes of the previous APCM. The minutes were approved.

3. Matters arising. There were no matters arising.

4. Annual report and Accounts. The Annual Report are offered to be noted as required by Charity Law. BP made the following statements;

- We are in a sound financial position, and better off financially than other parishes in the deanery. Running costs per day for 2023 were £32, with the ministry share being £56 per day. Accounting for inflation these costs will be £47 and £58 per day for 2024.

The Accounts which are included are offered for noting by the APCM having been previously approved and signed off by the PCC on 11th March 2024.

5. Election of Independent Examiner. Mrs Sarah Lewis has served as Independent Examiner for the past six and a half years. She has expressed her willingness to continue. This was approved by all.

6.Electoral Roll – Carol Armit informed us that we have 53 people on the roll. The roll will be completely renewed next year.

7.Election of PCC members. The following members were duly elected to the PCC for the period of 3 years.
Carol Armit: Proposed: Susan Dawson, Seconded: Gill Wilcock
Carole Mills: Proposed: June York, Seconded: Carol Peilow

8.Proposal to elect one licensed lay minister for one year term on the PCC.

9.Election of Deanery Synod representative. Ben Peilow was elected as additional Deanery Synod Representative Proposed: Stephen York, Seconded: Heather Williamson

10. Any Other Business.

Stephen York thanked all those volunteers who help with various tasks in the church but ensure things run smoothly. Their help is very much appreciated.

Tony Perryman stated that he and Margaret Perryman do not support the Open Space idea particularly the removal of the pews and have written to the Bishop of Ely.

The meeting closed at 11.31

Joanna Turnbull (Mrs)
Secretary to the PCC

14th April 2024